

VOLUNTEER VACANCY INFORMATION PACK



CLOSING DATE

15 September 2022

The Museum is part of the Science Museum Group. The Museum is a charity (No: XN63797) with exempt status.

OUR MISSION AND VALUES

At the Science Museum Group, we make it our mission to **Inspire Futures**. Our talented and dedicated colleagues are guided by five values that encapsulate simply what we're all about:

- We **think big**, pushing the limits of what's possible.
- We challenge ourselves to **reveal wonder**.
- We use our passion, expertise and creativity to **share authentic stories**.
- We aim to **ignite curiosity** in our audiences and our colleagues.
- We take pride in being **open for all**.

Events Volunteer (Manchester Science Festival)

Department: Learning

Type: Temporary role

Location: SIM and off-site locations

Hours: 2-day commitment required

Supervisor: Variable/Overseen by Volunteer Co-ordinator

Start Date: October 2022

ABOUT THE ROLE

The Science and Industry Museum is devoted to inspiring futures through ideas that change the world, from the Industrial Revolution to today and beyond. As part of the Science Museum Group, STEM engagement is at the heart of what we do. We inform, inspire and encourage learning on-site, as well as through outreach and online. The Learning team reveal the wonder of science by sharing authentic stories about our collection and facilitating and supporting the learning of children and adults.

The Learning team deliver a year-round programme of inspiring events, workshops, shows and activities for schools, families, adults and community groups. This role will involve supporting the Learning team in the delivery of this varied programme. This is a great opportunity to gain experience in events, family learning and community engagement, and an insight into the operations of the Learning team at the Science and Industry Museum.

Events volunteers at the Science and Industry Museum help to provide support to the bustling and exciting programme put together by the Learning Team, this often includes high footfall special events and the Manchester Science Festival—one of the most popular science festivals in the UK. There are many different opportunities throughout the 10-day festival (21–30 October), which will be based both at the Science and Industry Museum as well as a programme of activity at Manchester Arndale and Central Library.

This year's theme will explore what makes us human and asking the question: 'What does the future hold for humanity?' From family-friendly games and tinkering to after-hours adult events, there'll be something for everyone. Get hands-on with some of science's most cutting-edge developments, investigate the future of humanity and explore the role of cities like Manchester in creating the communities of tomorrow.

The majority of the festival's events will take place at the Science and Industry Museum, with some activities taking place across the city at the Central Library and Manchester Arndale, as well as a special collaboration with the National Trust at the Castlefield Viaduct.

WHAT YOU WILL BE DOING

- Acting as an ambassador for the Learning team by being a welcoming, friendly face chatting to the public.
- Supporting the learning team in the delivery of events both on and offsite including hands-on activities.
- Enhancing the overall visitor experience for all visitors by providing excellent customer service and promoting our offer to visitors at the museum or offsite location.
- Helping the Learning team deliver the operations of the programme including activity set up/down, and monitoring/replenishing resources.
- Supporting the Learning team to undertake reporting and evaluation by monitoring attendance and collating visitor feedback which will inform future programme offers.
- Taking care of your own and others' health and safety, report any health and safety concerns, and help to ensure the safety of the objects in the exhibition.

WHAT YOU BRING TO THE TEAM

- Have an interest in the delivery of festivals and events.
- A friendly, enthusiastic, positive and welcoming attitude.
- Have a passion for interacting and engaging with the public, enjoying talking to a wide range of people from different backgrounds.
- Have a desire to deliver great customer service.
- Reliability and excellent timekeeping.
- Flexibility and a willingness to adapt to the changing needs of the activity.
- Be able to demonstrate initiative and enjoy being part of a team.
- Be able to commit to at least 2 full days for the duration of the Festival.

It would be good if you have...

- Previous experience of assisting in events or delivering learning activities.
- Previous experience in a customer-facing role.
- An interest in science/museums/learning.

ADDITIONAL INFORMATION

- To volunteer in this role, you must be 18 or over and eligible to volunteer in the UK. Unfortunately, SMG is unable to act as a sponsor organisation if you do not have the appropriate visa.
 - A basic criminal record check applies for this role, we will consider every applicant on a case-by-case basis.
-

HOW TO APPLY FOR THIS OPPORTUNITY

Please email us at volunteering@scienceandindustrymuseum.org.uk to request an application form and then follow the instructions below:

When you reach the **'Why do you want to Volunteer in this Role?'** section of your application form, please tell us how you meet the following criteria:

1. Tell us why you would like to volunteer for this role.
2. Tell us about an event or festival that you have attended and why you enjoyed it.
3. What would you like to gain from your time volunteering with us?

Please then complete the application form and email it to us at volunteering@scienceandindustrymuseum.org.uk.

If you require assistance to complete your application or would like to inform us of anything we need to take into consideration during our shortlisting process, for example due to a disability, please contact us by email at volunteering@scienceandindustrymuseum.org.uk. Or Call: 0161 696 7774.

We wish you every success with your application!